

President James A. Hoffman called the March 27th meeting of the Library Board to order at 4:03pm.

Present: James A. Hoffman, Van Thompson, Evelyn Stokes, Steve Strupp, Debbie VanderBeke, Sheryl Hanson, Trish Burnett

Absent: Pam Muehling, Lynn Colgan

Also Present: Laura Long, Library Director

Consent Agenda:

Minutes from the February 17th meeting, purchase card spending in the amount of \$13,723.44, bills in the amount of \$7,648.06 from the General Fund, and \$3501.66 from the grant fund were presented.

Laura reported that we have officially closed the PCARD for Tami Cox.

The amount from the grant fund was a final payment for shelving. There will be one further bill from Concord for about \$1000, and then the only outstanding item will be the HVAC extra units we purchased outside of the construction contract.

A discussion was held about the fees the EMPL Foundation had to pay to the State Attorney General's Office. This was the result of two years of correspondence between the Foundation and the AG's Office. It is all cleared now, but the Foundation did pay late fees for filing.

Debbie VanderBeke made the motion to accept the consent agenda, Van Thompson seconded.

Motion carried.

Financial Report from the City of East Moline:

Laura reported that everything is at the spending level it should be, but there is little to report as it is still early in the fiscal year.

Laura did bring up some concerns about the facility improvements budget. The board discussed potential ways to control spending in that category. Laura will be doing some research on bringing custodial services in-house.

Library Report:

Laura reported she will be on vacation from April 3-7th, and then attending Director's University 2.0 in Springfield from April 11-13th.

Laura also reported that there seems to be some discrepancy between the way the people counter in the old building vs. the one in the new building. The numbers are approximately 4000 apart, and it appears that the old building was vastly overestimating the number of people that walked through the door.

See attached.

Committee Reports: None.

Business:

Acquisition Policy

The Board reviewed the acquisition policy and accepted it with no revisions.

Foundation Transfers

The Board reviewed the documents provided by Laura, one of which showed the most recent payments and balances, and one that gave an approximate amortization schedule. It was noted that the mortgage is for a five-year term and will need to either be re-negotiated or paid in full prior to May 12, 2026. The foundation currently has approximately \$113,000 in it, with approximately \$150,000 more due in outstanding pledges. Van Thompson offered to do a more detailed analysis of amortization and pre-payment possibilities, so the matter was tabled until the April meeting.

Presidents Items: None

Public Comment: None

Items to be placed on next month's agenda (Apr 27th):

Foundation Transfers

Board Reappointments

Adjournment: 4:55pm